

## **2010 EAST JEFFERSON LEVEE DISTRICT SPECIAL EVENT PERMIT APPLICATION/PROCEDURES**

- I. ***An East Jefferson Levee District Special Event Permit is required for any proposed organized activity, whether business or personal, which:***
  - Takes place on the levee, levee right of way, shoreline, the batture or any other portion of the levee.
  - Requires any objects/materials to be placed on or within 300' of the levee.
  
- II. ***Submit the following information to the East Jefferson Levee District:***

203 Plauche Court	Phone: (504)733-0087
Harahan, LA 70123	Fax: (504)733-2255

  - A. Completed **Permit Application**
  - B. **Terms & Conditions Signed**
  - C. **Insurance Certificate** naming East Jefferson Levee District as an additional insured. The East Jefferson Levee District may require increased insurance coverage depending upon the amount of your coverage, the scale and type of event.
  - D. **\$50 fee** payable by check or money order to the East Jefferson Levee District. *Governmental bodies or agencies and non-profit charitable organizations are exempt from this fee, but must obtain permits.*

NOTE: Please allow up to two (2) weeks for processing.

## **2010 SPECIAL EVENT PERMIT PROCEDURES**



**TERMS & CONDITIONS  
FOR  
EAST JEFFERSON LEVEE DISTRICT  
SPECIAL EVENT PERMIT**

The following terms & conditions for a Special Event Permit must be adhered to:

1. A copy of the permit must be posted on event site at all times and available for viewing by the East Jefferson Levee District.
2. No motorized vehicles are allowed on the levee. No glass of any type is allowed on the levee. No bonfires or campfires are allowed on the levee. All trash must be picked up and disposed of properly.
3. If applicant is an entity the signatory has full authority to bind the entity.
4. The applicant/owner must restore the area to its original condition or better. Any damages to the area as a result of the event shall be repaired at the Applicant's expense.
5. The applicant and owner agree to hold harmless, indemnify, and defend the East Jefferson Levee District and staff against any and all damages which arise from the applicant's activities.
6. **This permit is issued subject to the East Jefferson Levee District's rights and authority granted by Louisiana law, particularly Louisiana Civil Code Article 665 and Louisiana Revised Statute 38:225 and Code of Federal Regulations, Title 33, Section 208.10.**

Applicant and owner by signature below affirm that all information in the Permit Application is true and correct and hereby acknowledges that he/she has read and accepts the Terms and Conditions of this application.

ACCEPTED BY:

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Owner

\_\_\_\_\_  
Date